

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, AUGUST 14<sup>TH</sup> 2017 AT THE STAVELY TOWN OFFICE.**

PRESENT: Mayor Hall, Clrs. Perusse, Norby, Gillespie Binmore and Gugala. CAO - Clayton Gillespie and Foreman Watson.

NOT PRESENT: Clr. Johnson

Mayor Hall called the meeting to order at 7:02 p.m.

**Agenda** Clr. Gillespie moved to approve the agenda as presented. **MOTION CARRIED.**

**Confirmation Of Minutes** Clr. Binmore moved the minutes of the regular meeting of July 17, 2017 be approved as presented. **MOTION CARRIED.**

**NEW BUSINESS**

**Walking Bridge** CAO Gillespie requested a decision with regard to the walking bridge that had been discussed at the previous meeting. It was noted that the drainage project in conjunction with the walking path was now complete and came in under budget. The walking bridge is part of the walking path so the costs would be eligible with MSI funding. It was also noted that in talks with B & B Energy the cost would not be as high as first quoted. Discussion followed – length of bridge that would be need to span the ditch, the width of the bridge, contribution amounts from the Elks and Oddfellows, other options that would be possible and maintenance considerations. After further discussion Clr. Binmore moved to proceed with the steel bridge proposed by B & B Energy. **MOTION CARRIED.**

Two handwritten signatures in black ink. The top signature is a cursive 'B' followed by a flourish. The bottom signature is a cursive 'C' followed by a flourish.

Clr. Johnson entered the meeting @ 7:21 pm

**Sidewalks** CAO Gillespie provided a request for decision to choose a contractor to complete sidewalk improvements based on the tender that went out. Foreman Watson noted that one of the contractors was unable to get his quote in on time so there was only two quotes to consider. Discussion followed – the dollar amount of the quotes, how the two compare, how this fits into the capital budget amount for this type of work and timelines. Mayor Hall then asked for a motion. Clr. Norby noted that he would abstain from voting. Clr. Gillespie then moved to proceed with the quote for sidewalk

improvements received from Ken Norby Contracting.  
**MOTION CARRIED.**

**Engineering** CAO Gillespie presented three proposals for engineering services that will be required once the industrial subdivision gets started. It was noted that the land purchase is almost complete and a portion of completing the subdivision is eligible with MSI funding. The three proposals were reviewed by council and discussion followed – the dollar amount of the proposals, the scope of work to be completed, timelines and past experience with the engineering firms. After further discussion Clr. Norby moved to proceed with the proposal by Cicon Engineering once the land purchase is completed and other preliminary work is done. **MOTION CARRIED.**

**Budget Variance** CAO Gillespie presented a year to date report of actual expenses and revenues as compared to budgeted amounts. CAO Gillespie noted that everything is on track and there are a few minor variances but they can be explained. No questions or concerns came forward. Clr. Johnson moved acceptance of the budget variance report as presented. **MOTION CARRIED.**



## **BYLAWS**

## **REPORTS**

**Clr. Perusse** Reported on the recent Youth Hall meeting noting that they are preparing for the 105<sup>th</sup> celebrations. Also inquired about the street light request. CAO Gillespie noted that it is with Fortis at this point.

**Clr. Norby** Reported on the recent Ag Society meeting – all is good.

**Clr. Johnson** Nothing to report.

**Foreman** Reported on some of the gravel work the crew has been doing and noted the need for more gravel. Clr. Johnson moved approval of 200 more yards of gravel if needed. **MOTION CARRIED.** Foreman Watson then reported on an issue at the main well that they are working to rectify. Reported on the Fireworks for the 105<sup>th</sup> weekend – they are still a go at this point.

**Clr. Gillespie** Reported on the MPC meeting and commended Mayor Hall on a job well done chairing the meeting. Reported on concerns from a resident regarding a local septic tank contractor that has been utilizing the Town lagoon. Foreman Watson noted that he could investigate this issue.

**Clr. Binmore** Reported on the recent golf club meeting and the museum meeting along with the work being done for the 105<sup>th</sup> anniversary float. Clr. Binmore then inquired with council about a request from the Museum regarding a boulevard tree. Council advised to seek a quote to trim and or take down the problem tree and then council would consider a cost share.

Clr. Binmore then moved that council meetings be moved to 7 pm as opposed to 7:30 pm for the remainder of the current council's term. **MOTION CARRIED.**

**Clr. Gugala** Nothing to report.

**CAO** Reported on a partial industrial development application, 105<sup>th</sup> Anniversary, Axia, where things are at with the Town office improvements, quote received for new doors for the wash house, and a development that has been started without a permit.

**Mayor Hall** Reported on the recent Alberta SW meeting and news on the grader that had been discussed at previous meetings. Clr. Binmore moved that if the grader should be made available for purchase that funding up to \$35,000 from capital reserves be used to buy the grader. **MOTION CARRIED.**

#### **CORRESPONDENCE**

**MGA Regs.** Information for council if they would like to provide input on the new MGA regulations that are being proposed.

**Alberta SW** A bulletin from Alberta SW with information on current initiatives and happenings.

**Emergency Ser.** Information for council regarding the Emergency Services Medal Program. Foreman Watson noted that the Fire Department looks after this.

**Prostate Cancer** Information for council regarding prostate cancer month in September and some initiatives that can be done in support of. Clr. Binmore moved that CAO Gillespie investigate possibility of a banner to support this cause. **MOTION CARRIED.**

#### **FINANCIAL**

**Bank Rec.** The July 2017 bank reconciliation presented to council for consideration. No questions – Clr. Johnson moved to approve the bank reconciliation as presented. **MOTION CARRIED.**

**A/P**


Clr. Norby moved the accounts from chq # 16076 to 16098 together with internet payments and payroll chq # 16099 to 16103 for a total of \$414,630.57 be paid as listed. **MOTION CARRIED.**

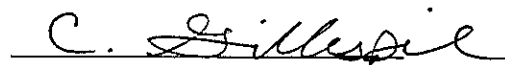
**CONFIDENTIAL**

**Adjournment**

There being no further business to discuss at this time, the meeting was adjourned at 8:45 pm.

**TOWN OF STAVELY**

  
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Mayor

  
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Chief Administrative Officer