

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, DECEMBER 12<sup>TH</sup> 2016 AT THE STAVELY TOWN OFFICE.**

PRESENT: Mayor Hall, Clrs. Perusse, Norby, Johnson, Gillespie, Binmore and Gugala. CAO - Clayton Gillespie & Foreman Watson.

NOT PRESENT:

Mayor Hall called the meeting to order at 7:32 p.m.

**Agenda** Clr. Gugala moved to accept the agenda as presented. **MOTION CARRIED.**

**Confirmation Of Minutes** Clr. Johnson moved the minutes of the regular meeting of November 28, 2016 be approved as presented. **MOTION CARRIED.**

**Delegation**

**Michael Scheidl** – CAO Gillespie noted that the delegation is also presenting to Claresholm Town council tonight so they will be a little bit late.

**NEW BUSINESS**

**ACP Program** CAO Gillespie provided information to council regarding two Alberta Community Partnership applications being put forth from neighboring communities and noted that in order for Stavely to participate in the applications a resolution of council is needed. Discussion followed – the projects being applied for and potential benefits and any applicable costs. Noting no risk or concerns Clr. Norby moved the Town participate in the regional water study application being put forth by the Town of Nanton and in the regional Fire governance model study application being put forth by the Town of Claresholm. **MOTION CARRIED.**



**2017 Budget** CAO Gillespie requested a resolution of council to proceed with using the 2016 operating budget as an interim budget until the 2017 operating budget is passed. Short discussion followed – normal occurrence every year, no concerns. Clr. Gugala moved that the 2016 operating budget be used as the interim budget until the 2017 operating budget is approved. **MOTION CARRIED.**

**Capital Budget** CAO Gillespie provided council with a year to date look at the capital budget showing the amount of grant

funding received, where it has been spent, projects still to complete and money that can be carried forward for other projects. Discussion followed – ideas for potential projects/purchases. Mayor Hall noted to temporarily table the subject to hear from the delegation.

Michael Scheidl & Irene Black entered the meeting at 7:43 pm

### **Delegation**

Mayor Hall began with introductions and then the delegation was given the floor to present. Michael Scheidl & Irene Black from Alberta Municipal Affairs presented a brief overview of the Mediation & Collaboration services that their team offers. It was noted that because of the pending MGA changes the requirement for an intermunicipal collaborative frameworks and an Intermunicipal Development Plan will be implemented and their group can help with this. Michael noted that grant funding is available under the Alberta Community Partnership for both the assessment phase and implementation phase. Irene Black noted that there are examples available on how other communities are utilizing the services and on the different plans but noted that each region is different. Michael went on to state that quite often there is already a good relationship between neighboring communities and so mediation is not always needed but there are circumstance where two municipalities cannot agree on an issue. Council was asked if they had further questions to which there were none. Council thanked the delegation for their time and the delegation thanked council for their time and left the meeting at 8:10 pm.



### **Capital Budget**

The capital budget discussion continued centered on projects and purchases that have been delayed and or not started at this point. Foreman Watson explained briefly some of the issues and as to why things are where they are. CAO Gillespie noted that the unspent funding can be carried forward and it does look like MSI funding will continue in 2017. Mayor Hall suggested the topic be **TABLED** for now.

### **MD Banquet**

A request from the MD of Willow Creek Ag Service board for donations to their annual Legacy of the Land Banquet. Short discussion followed – normally the Town contributes a GC from each of the restaurants in Town. Cllr. Gugala moved to again support the banquet by providing a \$50 GC from each of the two Stavely restaurants for use as door prizes. **MOTION CARRIED.**

## BYLAWS

**Bylaw No. 794** CAO Gillespie presented the annual borrowing bylaw that needs a resolution of council to continue with in the event that the Town needs to borrow money for operating expenditures. No issues or concerns were noted. Clr. Johnson moved that Bylaw No. 794 be approved for 2017. **MOTION CARRIED.**

## REPORTS

**Clr. Perusse** Reported on the recent Rec board meeting – money given out and the recent FCSS board meeting – small surplus at year end.

**Clr. Norby** Reported a street light issue near the new town shop.

**Clr. Johnson** Reported on the recent ORRSC meeting – executive elected, talk on the new MGA and presentation on drones.

**Foreman** Reported on the multi use truck and the new sander – working quite well.

**Clr. Gillespie** Reported on the recent Alberta SW meeting – executive elected, “13 Ways” book availability, upcoming presentation by Doug Griffiths in the new year, status of grant applications and ongoing broadband initiatives.

**Clr. Binmore** Reported on the recent Golden Age Center meeting and Christmas dinner, 105<sup>th</sup> Committee meeting, Porcupine Hills Lodge meeting – inspection, and noted the upcoming Parent Advisory Council meeting.

**Clr. Gugala** Reported that he has an upcoming Library board meeting.

**CAO** Reported on the need for new water meter software, the Chinook Country travel guide and new options that Alberta SW is exploring, pricing still to come on the walking path, the recent workshop held at the MD of Willow Creek, the new requirement for councilor orientation training after the 2017 election and reminded council about the Christmas party and the need to submit committee meeting forms before month end.

**Mayor Hall** Nothing to report.

## CORRESPONDENCE

**Brownlee** Information for council regarding a seminar being hosted by Brownlee LLP that will discuss the changes to the Municipal Government Act.

- John Barlow** An invite for council from MP John Barlow to attend an informal meet and greet in High River on Dec. 22.
- ORRSC** Minutes from the recent ORRSC board of directors meeting for council consideration
- Chinook Arch** A board report on the happening from the Chinook Arch Library for council consideration.

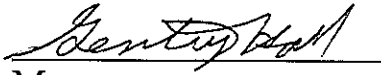
### **FINANCIAL**

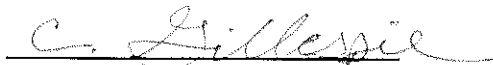
- Nov. Bank Rec.** The November bank reconciliation presented to council for consideration. No questions, issues or concerns arose. Clr. Gillespie moved acceptance of the November 2016 bank reconciliation as presented. **MOTION CARRIED.**
- A/P** Clr. Gugala moved the accounts from chq # 15707 to 15735 together with internet payments and payroll chq # 15709 to 15717 for a total of \$51,049.38 be paid as listed. **MOTION CARRIED.**

### **CONFIDENTIAL**

- Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 9:17 p.m.

TOWN OF STAVELY

  
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Mayor

  
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Chief Administrative Officer