

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY, JUNE 26<sup>TH</sup> 2017 AT THE STAVELY TOWN OFFICE.**

PRESENT: Mayor Hall, Ctrs. Perusse, Norby, Johnson, Gillespie, Binmore and Gugala. CAO - Clayton Gillespie and Foreman Watson.

NOT PRESENT:

Mayor Hall called the meeting to order at 7:30 p.m.

**Agenda** CAO Gillespie noted the addition of a street light request under new business. Clr. Johnson moved to approve the agenda with addition as presented. **MOTION CARRIED.**

**Confirmation Of Minutes** Clr. Norby moved the minutes of the regular meeting of June 12, 2017 be approved as presented. **MOTION CARRIED.**

**NEW BUSINESS**

**Joint Election** CAO Gillespie presented a proposed agreement between the Town and Livingstone Range School Division for the Town to provide election services for the School Trustee election that is held at the same time as the municipal election. Discussion – no concerns, is done every election year and the agreement will ensure that the Town is reimbursed for half of the election costs. Clr. Binmore moved the Town enter into the agreement as presented. **MOTION CARRIED.**

**Budget Variance** CAO Gillespie presented a year to date look at revenues and expenses as compared to the budget. Discussion followed – everything is on track as expected, some small minor variances but reasons were noted for these exceptions. Clr. Gugala moved acceptance of the budget variance report as presented. **MOTION CARRIED.**

**Sidewalks** A proposal for sidewalk repairs/work was presented to council for consideration. Four different areas are in need of either repairs and/or replacement. Discussion followed – clarification on scope of work and location, other possible areas that may be in need of work, trip hazard removal, costs involved and timelines. Clr. Gillespie moved to **TABLE** the discussion and have Foreman Watson and Clr. Norby review the areas and bring back further information before putting the work out for tender. **MOTION CARRIED.**

**Summer Mtg's** A request for the two summer meeting dates presented to council. CAO Gillespie recommended July 17 and August 14. Clr. Binmore suggested a 7:00 start as opposed to 7:30 as this had been done before. Discussion amongst council on whether these dates would work based on everyone's holidays. It was noted one or two councillors may miss a meeting. After discussion Clr. Binmore moved the summer meeting dates be set for July 17 and August 14 with a 7:00 pm start time. **MOTION CARRIED.**

**Streetlight** Clr. Perusse noted that there is a section along 55<sup>th</sup> avenue just east of 52<sup>nd</sup> Street that is quite dark and asked about the possibility of a street light. CAO Gillespie noted there is a power pole in that location already so it may not be too difficult. Discussion – maybe a good idea now that the walking path is there and other councillors agreed that it is a bit of a dark spot. Clr. Perusse moved to have CAO Gillespie investigate the possibility of a new streetlight. **MOTION CARRIED.**

## **BYLAWS**

## **REPORTS**

**Clr. Perusse** Reported on the recent Youth Hall meeting – some roof issues and preparing for the upcoming 105<sup>th</sup> celebrations.

**Clr. Norby** Reported on the assessment that he did of the Town office – work is needed and he will work with CAO to get some quotes for council's consideration

**Clr. Johnson** Reported on the recent Landfill meeting – toxic waste roundup issues and overall landfill tonnage is down in 2017.

**Foreman** Reported on the annual sewer line flushing and noted that work may be needed on the gazebo near the Golden Age Center. Council directed Foreman Watson to get quotes for this work.

**Clr. Gillespie** Nothing to report.

**Clr. Binmore** Reported on the recent Golf club meeting – quorum not present so just general discussion, no business conducted.

**Clr. Gugala** Nothing to report.

**CAO** Reported on upcoming 105<sup>th</sup> anniversary parade and the need for parade float ideas. Discussion followed – Mayor Hall noted of trailer availability and Foreman will see what is available for signage. Then continued to report on the Town's subdivision application (finally complete)

Axia, meeting with Shaw, MGA/Election training, walking path bridge, and noted Bylaw could probably attend the next meeting to give council an update.

**Mayor Hall** Reported on the possibility of a newer grader that may be available to the Town.

### **CORRESPONDENCE**

**Claresholm** A request from Claresholm Minor Hockey for support of their arena repairs project.

**Fair Days** An invite from the Claresholm Fair Days committee for council to attend their events and parade.

**Age Stats** Information for council on age demographics of southern Alberta communities.

**AUMA Rebate** Notice to council of the recent AUMA rebate in the amount of \$597.

### **FINANCIAL**

**Bank Rec.** The May 2017 bank reconciliation presented to council for consideration. No questions – Clr. Johnson moved to approve the bank reconciliation as presented. **MOTION CARRIED.**


**A/P** Clr. Norby moved the accounts from chq # 16011 to 16032 together with internet payments and payroll chq # 16007 to 16022 for a total of \$37,420.31 be paid as listed. **MOTION CARRIED.**

### **CONFIDENTIAL**

**Real Estate** Clr. Norby moved to go in camera at 8:37 pm to discuss the following under FOIP: Section 16 – Business interests of a third party. **MOTION CARRIED.** Clr. Johnson moved to come out of camera at 8:53 pm. **MOTION CARRIED.**

**Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:54 pm.

### **TOWN OF STAVELY**

  
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Mayor

  
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Chief Administrative Officer