

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD TUESDAY, OCTOBER 10<sup>TH</sup> 2017 AT THE STAVELY TOWN OFFICE.**

PRESENT: Mayor Hall, Ctrs. Perusse, Norby, Gillespie, Binmore and Gugala. CAO - Clayton Gillespie and Foreman Watson.

NOT PRESENT: Clr. Johnson.

Mayor Hall called the meeting to order at 7:00 p.m.



**Agenda** Clr. Norby moved to adopt the agenda as presented.  
**MOTION CARRIED.**

**Confirmation Of Minutes** Clr. Binmore moved the minutes of the regular meeting of September 25, 2017 be approved as presented.  
**MOTION CARRIED.**

**NEW BUSINESS**

**Fortis Franchise** CAO Gillespie presented council with a notice from Fortis regarding the ability to change the current franchise fee if council wanted to. Discussion followed – the current franchise fee, comparison to other communities, the last time the fee was changed and revenues generated from the fee. After no further discussion Clr. Norby moved to leave the franchise fee at the current 5 % for 2018. **MOTION CARRIED.**

**ATB Lease** CAO Gillespie presented council with a request for decision regarding the current lease with ATB. It was noted the current lease is set to expire at the end of October. Discussion followed – the current lease fee, terms of the lease, monthly costs and amount of space that ATB utilizes. After no further discussion Clr. Gillespie moved to enter into another two year lease with ATB and increase the monthly lease fee up to \$200.  
**MOTION CARRIED.**



**Budget Variance** CAO Gillespie presented council with a year to date budget variance report outlining actual revenues and expenses in comparison to the budgeted numbers. A few questions were asked which CAO Gillespie answered. CAO Gillespie noted everything is on track except for a few small variances and he is projecting a small surplus at year end. With no further questions Clr. Binmore moved acceptance of the report as presented. **MOTION CARRIED.**

**Capital Budget** CAO Gillespie provided council with an update on the capital projects that were approved in the 2017 capital budget. Discussion followed – most projects under budget, one project over budget, some projects not yet started, questions regarding the isolation valve project and overall a surplus of funds are available for the 2018 capital budget. **ACCEPTED AS INFORMATION.**

## **BYLAWS**

**No. 798**

### **Business License Bylaw Amendment**

CAO Gillespie provided a few clarifications to council. Council reviewed and no further questions were asked.

Moved by Clr. Perusse Bylaw No. 798, being a bylaw to amend the Business License Bylaw to regulate and license garages sales be given first reading. **MOTION CARRIED.**

Moved by Clr. Binmore Bylaw No. 798 be given second reading. **MOTION CARRIED.**

Moved by Clr. Gugala all councillors present are in agreement of giving Bylaw No. 798 third and final reading. **MOTION CARRIED UNANIMOUSLY.**

Moved by Clr. Gillespie Bylaw No. 798 be given third and final reading and the Mayor and CAO be authorized to sign and countersign on behalf of the Town. **MOTION CARRIED.**

**No. 799**

### **Land Use Bylaw Amendment**

Council reviewed and no questions were asked.

Moved by Clr. Norby Bylaw No. 799, being a bylaw to amend the land use designation of lands legally described as Lot 1, Block 5, Plan 1711676 from Urban Reserve to Industrial and Public Institutional be given first reading. **MOTION CARRIED.**



## **REPORTS**

<b>Clr. Perusse</b>	Nothing to report.
<b>Clr. Norby</b>	Nothing to report.
<b>Clr. Johnson</b>	Not present.
<b>Foreman</b>	Nothing to report.
<b>Clr. Gillespie</b>	Nothing to report.
<b>Clr. Binmore</b>	Reported on the Landfill meeting she attended in Clr. Johnson's absence, the PAC meeting and the recent Golden Age Center meeting – business as usual for all committees.
<b>Clr. Gugala</b>	Reported on the recent Alberta SW meeting he attended in Clr. Gillespie's absence – the new Trades Building in Lethbridge was quite spectacular and otherwise not a lot happening right now.

**CAO** Reported on a recent CAO/Fire chief meeting with neighboring communities, progress with the fall cleanup, news of a new lessee at the Sunshine Café, reminded council of upcoming Advance Vote and the MPC meeting, noted that the Rodeo Committee was receptive to the fireworks idea and thanked council for their service over the last four years.

**Mayor Hall** Thanked council for their effort and support over the last four years and noted he is still looking into a gift for Clr. Johnson.

### **CORRESPONDENCE**

**AUMA** AUMA's response to the draft MGA regulations for council.

**Council training** Information for council on training available to newly elected officials being held at the MD Office.

**OWC** Thank you from the OWC for the Town's contribution and request for a similar contribution in 2018. Clr. Perusse moved approval of a \$.40 per resident contribution to the OWC in 2018. **MOTION CARRIED.**

**Bill C-37** A thank you from Jane Philpott in regard to the letter council sent back in March outlining concerns around Bill C-37.

### **FINANCIAL**

**A/P** Clr. Norby moved the accounts from chq # 16173 to 16199 together with internet payments and payroll chq # 16171 to 16181 for a total of \$109,852.46 be paid as listed. **MOTION CARRIED.**

### **CONFIDENTIAL**

**Adjournment** There being no further business to discuss at this time, the meeting was adjourned at 8:11 pm.

### **TOWN OF STAVELY**

  
Mayor

  
Chief Administrative Officer