

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY AUGUST 14th, 2023, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor Gentry Hall. Councilors: Tim Martin, Ramona Whittingham, Janice Binmore, Don Norby and Foreman Watson and CAO, Dacia Sundquist.

STAFF PRESENT: Public Works Foreman-Jim Watson and CAO-Dacia Sundquist

TOWN RESIDENT(S): Bob Elliot

ABSENT: Councilor: Michael Varey & Dale Gugala

Mayor Hall called the meeting to order at 7:00 p.m.

AGENDA

MOTION #23-109

Moved by Councilor Martin that the agenda be accepted as presented with addition of:

1. First Reading of Bylaw #866
2. Appointment of Library Board Members, to include Term Expiry

MOTION CARRIED

**CONFIRMATION
OF MINUTES**

MOTION #23-110

Council reviewed the minutes of the July 10th, 2023 regular council meeting.

Moved by Councilor Norby to adopt the minutes as presented.

MOTION CARRIED

**DELEGATIONS
ORRSC**

Gavin Scott (ORRSC Senior Planner) & Cpl. Sean Dutch (RCMP)

Gavin Scott presented first reading of Bylaw #866-Land Use Amendment. Gavin left the meeting at 7:20pm.

RCMP

CPL Sean Dutch presented Council with the RCMP-Q4 Community Report. CPL Dutch left the meeting at 7:10pm.

NEW BUSINESS

**RFD-2023-16
SIGN AT HARVEST
HILLS**

Councilor Martin made a motion to have the CAO price out a possible metal (from B&B Energy Services) and other option from KJN Signs Ltd. Stavely logo to be mounted on the blank sign post located along Harvest Hills.

MOTION #23-111

MOTION CARRIED

**RFD-2023-17
HIRING A FUNDING
ASSOCIATE**

MOTION #23-112

Councilor Binmore made a motion to hire a funding associate, with Alberta Counsel, for a one-year term.

MOTION CARRIED

**RFD-2023-118
FUTURE LAND
PURCHASE**

Sundquist presented Council with a request to proactively consider purchasing 2 parcels of land in 2024. One to ensure the Town has UROW to the entire east side of the existing water plant and the other to provide additional storage and compost/branch accumulation. Councilor Martin made a motion for the CAO to pursue future purchase of 2 parcels of land (Plan 1412389 Blk 10 Lot 22 & approximately 45 acres of Plan 0815102 Blk 19 Lot 2) and present actual costs prior to the 2024 Capital Budget meeting.

MOTION #23-113

MOTION CARRIED

**APPOINTMENT
OF LIBRARY
BOARD MEMBERS
MOTION #23-114**

Councilor Binmore made a motion to appoint Sheryl Fath, Florence Husted, Linda Emann and Chelsea Hurt to the Stavelly Municipal Library Board for a 2 year term (February 2023-2025).
MOTION CARRIED

REPORTS

Mayor Hall-Nothing to report.

Clr. Whittingham-Nothing to report.

Clr. Norby- Attended a Landfill meeting.

Clr. Martin- Attended a Ag Society Special Meeting and reminded all that the Stavelly Ag Society Roast fundraiser is upcoming September 9th, 2023.

Clr. Varey- Absent

Clr. Binmore- Nothing to report.

Clr. Gugala- Absent.

Foreman Watson-

1)Update of summer projects that are ongoing: New hydrant replacement will most likely be completed in the fall. Not sure yet how this will work with sidewalk replacement in Young and Park Cres. areas. We are collecting quotes on installation of new water fill station, and we are close to finalizing the location in the public works yard. Wednesday's could potentially be a busy traffic day if people are using the sani dump, or water fill station, or rural garbage drop off. We feel we should be able to make that work. Possible additional signage may be needed.

2) Clay Moss has completed his operator requirements for small water and wastewater systems. So next is Level 1 with water treatment & distribution. Also wastewater treatment & collection. He should be able to complete those requirements within the next 6 to 8 months. Stavelly is a level 1 water/wastewater facility.

3) Maintenance: The 1999 F 450 garbage is having serious transmission problems. Nobody in Claresholm would be willing to work on this size of truck. Next option is Fort Macleod or Lethbridge. How much or any work would we want to do on this unit?

CAO Sundquist-

Ongoing:

- New Website-Doug is working on it, we had to sign another 5 yr contract with the owners of the current domain.
- Consolidation of Titles with boundary adjustments-Working with Luc from Sexsmith
- Bulk Water Station-all but the building quotes have been obtained.
- Gathering Industrial & Residential future expansion material. Residential costs?
- Seeking Procurement Service

Completed:

New POS terminal-wireless, will be cancelling existing machine & fax line

CORRESPONDENCE

- Emergency Services: CAO Report
- Subdivision Decision
- CP Rail Fact Sheet
- Letter from the Minister-2023 Funding Allocations
- Parkoberfest-August 18
- OORSC Executive Committee Meeting Minutes-May 11th, 2023
- Fire Chief meeting minutes & stats

MOTION #23-115 Councilor Norby moved to adopt the correspondence for information.
MOTION CARRIED

BYLAWS/POLICIES-

Councilor Whittingham moved to pass first reading of Bylaw #866 and set the Public Hearing date for September 25, 2023 @ 7pm.

MOTION #23-116 **MOTION CARRIED**

BYLAW #866-LAND USE AMENDMENT:

BEING a bylaw of the Town of Stavelly, in the Province of Alberta, to amend Bylaw No. 769, being the municipality's Land Use Bylaw.

WHEREAS the Town of Stavelly desires to amend the land use designation of lands legally described as:

Lot 3, Block 2 Plan 7411106;

WHEREAS shown on Schedule 'A' attached hereto, from "Residential - R" to "Residential Multi-unit – R2";

WHEREAS the Council has determined that the "Residential Multi-unit – R2" designation is appropriate for the lands;

AND WHEREAS the purpose of the proposed amendment is to allow a manufactured home development;

THEREFORE under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council duly assembled does hereby enact the following:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 866".
2. Amendment to Land Use Bylaw No. 769 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.
4. That Bylaw No.866 be consolidated to Bylaw No.769.


FINANCIAL

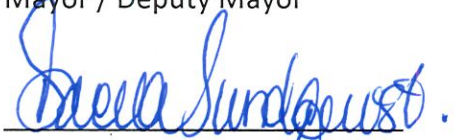
A/P Payables-Cheque Listing July 10th & August 14th
BANK REC June Bank Rec

CONFIDENTIAL No camera session needed.

ADJOURNMENT No further business discussed at this time. The meeting was adjourned at 8:15 pm.

TOWN OF STAVELY


 Mayor / Deputy Mayor


 Chief Administrative Officer

