

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY OCTOBER 23rd, 2023, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor: Gentry Hall Councilors: Tim Martin, Ramona Whittingham, Janice Binmore, Dale Gugala Don Norby and Michael Varey.

STAFF PRESENT: Public Works Foreman-Jim Watson and CAO-Dacia Sundquist

TOWN RESIDENT(S): Bob Elliot

ABSENT:

Mayor Hall called the meeting to order at 7:40 p.m.

AGENDA

MOTION #23-149

Moved by Councilor Norby that the agenda be accepted as presented.

MOTION CARRIED

**CONFIRMATION
OF MINUTES**

MOTION #23-150

Council reviewed the minutes of the October 10th, 2023 regular council meeting.

Moved by Councilor Norby to adopt the minutes as a presented with an amendment to the date to read October 23rd, not October 25th, 2023.

MOTION CARRIED

DELEGATIONS

No Delegations.

NEW BUSINESS

RFD-2023-29

PURCHASE OF

5117 52nd ST.

MOTION #23-151

Councilor Whittingham made a motion to approve the purchase of land at 5117 52nd Street with the following conditions: repayment from the Stavely Community Centre must be by December 2024 and no interest will be charged.

MOTION CARRIED

NOVEMBER MTG

Council will be held November 14th due to November 13th is day in lieu of Remembrance Day.

Councilor Whittingham moved to approve regular council meeting date change for the first meeting in November from the 13th to the 14th.

MOTION #23-152

MOTION CARRIED

RFD-2023-30

STAVELY SIGNS

MOTION #23-153

Councilor Varey made motion to accept the quote obtained from B & B Energy services. One will hang on the Town Office the other on the blank entrance sign on Canyon Court.

MOTION CARRIED

REPORTS

Mayor Hall – Attended Stavely Community Hall Board Meeting

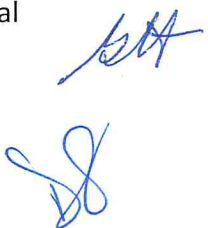
Clr. Whittingham – Nothing to report.

Clr. Norby – Attended a Willow Creek Regional Landfill Meeting

Clr. Martin – Nothing to report.

Clr. Varey – Nothing to report.

Clr. Binmore – Attended a Stavely Youth Hall meeting and reminded CAO to start planning Annual Christmas Party.



Clr. Gugala – Nothing to report.

Foreman Watson –

- 1) Update on new Back Hoe quotes and presentations. New Holland gave us a unit to demo for a week. That was a helpful process. Still finalizing which attachments can work with this unit. The New Holland has the lowest quote, followed by Cat and John Deere.
- 2) Lagoon: Received test results back from the lab as we are discharging the effluent. The TSS and CBOD numbers are very high for what we are used to. So possible reasons for this: anaerobic ponds have quite a bit of sludge build up. As does the larger round pond. Weirs for the two anaerobic ponds will need upgrading. (cement work and stop logs) Last item is that in 2022 and 2023 we have had some of our lowest rain fall in years, so all ponds at the lagoon do not have as much rain water dilution for what we are maybe used to. Meaning more concentrated numbers which could reflect higher TSS and CBOD.
Recommendation: Use grant funding for sludge clean out, repair or upgrade weirs. (jointly with engineer)

CAO Sundquist –

Attended:

- Stavelly Community Hall meeting-Oct 11

Completed:

- New Bulk Water Station accepted by MD-Agreement signed
- Submission of funding for the Town Office Expansion Project
- Lagoon Desludging-obtaining updated quotes to satisfy we remain active in the AMWWP grants database
- Consolidation of Titles by Descriptive Plan-to be completed in Oct. by Sexsmith Surveys
- Auditors requirements

Upcoming:

- Need to complete my DEM (Disaster Emergency Manager) training

CORRESPONDENCE

- Claesholm health Foundation Reminder – November 4th, 2023
- Lonely at the Top – interesting paper put out by RUMA
- June OORSC Minutes
- October CAO Report

MOTION #23-154 Councilor Gugala moved to adopt the correspondence as information.
MOTION CARRIED

BYLAWS/POLICIES Nothing to Report

FINANCIAL

A/P Moved by Councillor Norby to accept Account Payable in the amount of \$30,017.78 as presented.
MOTION #23-155
MOTION CARRIED

BANK REC Moved by Councillor Whittingham to approve September's bank reconciliation as presented.
MOTION #23-156
MOTION CARRIED

CONFIDENTIAL No confidential items



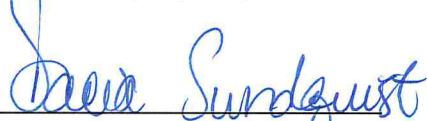
ADJOURNMENT

No further business discussed at this time. The meeting was adjourned at 8:20 pm.

TOWN OF STAVELY

A handwritten signature in blue ink, appearing to read "Gordon Hill", written over a horizontal line.

Mayor / Deputy Mayor

A handwritten signature in blue ink, reading "Dawn Sundquist", written over a horizontal line.

Chief Administrative Officer