

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY SEPTEMBER 11th, 2023, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor Gentry Hall. Councilors: Tim Martin, Ramona Whittingham, Janice Binmore, Don Norby, Michael Varey, Dale Gugala and Foreman Watson and CAO, Dacia Sundquist.

STAFF PRESENT: Public Works Foreman-Jim Watson and CAO-Dacia Sundquist

TOWN RESIDENT(S): Bob Elliot

ABSENT:

Mayor Hall called the meeting to order at 7:02 p.m.

AGENDA

MOTION #23-117

Moved by Councilor Norby that the agenda be accepted as presented
MOTION CARRIED

**CONFIRMATION
OF MINUTES**

MOTION #23-118

Council reviewed the minutes of the August 14th, 2023 regular council meeting.
Moved by Councilor Binmore to adopt the minutes as presented.
MOTION CARRIED

DELEGATIONS

NEW BUSINESS

RFD-2023-19

**UNSIGHTLY
PROPERTIES**

MOTION #23-119

Councilor Varey made a motion to have Bylaw proceed with issuing warning letters to the list of taxpayers that have unsightly properties, in the opinion of the CAO.
MOTION CARRIED

CAO will also call residents to offer the FALL CLEAN-UP service offered by the Town semi-annually.

RFD-2023-20

**FUTURE
RESIDENTIAL
DEVELOPMENT**

MOTION #23-120

Councilor Binmore made a motion for the Town to hire ISL Engineering to proceed with 20-30% of the design phase of the "Saddle Ranch Phase 2 Development Proposal" in order to obtain an accurate cost of future residential development.

MOTION CARRIED

RDF-2023-22

CONSOLIDATION

**OF TITLES WITH
BOUNDARY
ADJUSTMENTS**

MOTION #23-121

Councilor Martin made a motion that the Town of Stavely will pay approximately \$3000 for surveys and land title fees required to consolidate

the duplex lots in Harvest Hills, 319, 311, 307 & 303.

MOTION CARRIED

RDF-2023-23

**TOWN OFFICE
EXPANSION
PROJECT**

MOTION #23-122

Councilor Gugala made a motion to match a grant application for the Town

Expansion Project, being submitted by the Stavely Museum Board, on behalf of the Town, in the amount of \$25,000.

MOTION CARRIED

OCTOBER 9TH

MEETING

Moved by Councilor Whittingham to change date of meeting from October

9th to October 10th due to the Thanksgiving holiday.



MOTION #23-123 **MOTION CARRIED**

REPORTS

Mayor Hall - Nothing to report.

Clr. Whittingham - Nothing to report.

Clr. Norby - Attended ORRSC meeting in Lethbridge regarding housing shortage.

Clr. Martin – Attended the Stavely Ag Society Roast cook, it was sold out of a total of 94 roasts cooked.

Clr. Varey – Attended a Golden Age Meeting-the facility is receiving its new flooring.

Clr. Binmore - Nothing to report.

Clr. Gugala - Nothing to report.

Foreman Watson –

1) BB Services completed annual sewer main flushing throughout the community. They also worked out at the lagoon. Observations from flushing work being done at the anaerobic ponds with the following notes: The cement is starting to break away in all three weirs that manage the level in each anaerobic pond. The stop logs in each weir are difficult to adjust, which also affects the working level of the ponds. These ponds were constructed in 1981. Note: if working condition of anaerobic ponds can be improved, that would also help our CBOD and TSS numbers. Will have CAO investigate some options. Also recommend cleaning anaerobic ponds in 2024. Last time was 2012.

2) Staff is working with a asphalt patching product that can repair small areas on the paved roads. It comes in a 20kg bag and is basically like a ready mix. So it is activated when product is tamped down on repair area. We will observe to see how it stands up over winter.

CAO Sundquist –

Completed:

- New Website-launched
- Facebook Page-launched. Just in the last week of August we had 462 views and 159 visitors.
- Navine hired on permanently 3 days a week

Upcoming:

- Sept 27-29-Alberta Municipalities convention-attending virtually
- Starting my certification for CLGM (Certified Local Government Manager) with LGAA Sept 11th, 2023.

CORRESPONDENCE

- Chinook Library Board Report
- ABSW Minutes
- ABSW Bulletin

MOTION #23-124 Councilor Gugala moved to adopt the correspondence for information.

MOTION CARRIED

BYLAWS/POLICIES-None

FINANCIAL

A/P

Payables-Cheque

BANK REC

July Bank Rec



YTD

YTD Operating Budget Update

CONFIDENTIAL

MOTION #23-125

Councilor Gugala moved to move the meeting in camera to discuss a FOIP Section 16 topic.

MOTION CARRIED

MOTION #23-126

Councilor Martin moved to move the meeting out of camera.

MOTION CARRIED

ADJOURNMENT

No further business discussed at this time. The meeting was adjourned at 8:15 pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer

