

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY SEPTEMBER 25th, 2023, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Councilors: Tim Martin, Ramona Whittingham, Janice Binmore, Don Norby and Michael Varey.

STAFF PRESENT: Public Works Foreman-Jim Watson and CAO-Dacia Sundquist

TOWN RESIDENT(S): Bob Elliot, Lorna Alsgard and Roxanne Varey.

ABSENT: Mayor Hall and Councilor Dale Gugala.

Deputy Mayor Martin called the meeting to order at 7:02 p.m.

AGENDA

MOTION #23-127

Moved by Councilor Norby that the agenda be accepted as presented.

MOTION CARRIED

**CONFIRMATION
OF MINUTES**

MOTION #23-128

Council reviewed the minutes of the September 11th, 2023 regular council meeting.

Moved by Councilor Binmore to adopt the minutes as amended. The word "effects" needs to be changed to "affects" in the Public Works report.

MOTION CARRIED

PUBLIC HEARING

MOTION #23-129

Councilor Whittingham moved to open public hearing at 7:04pm regarding proposed Bylaw #866.

MOTION CARRIED

Deputy Mayor Martin presented Bylaw #866 as the Town of Stavely desires to amend the land use designation of lands legally described as: Lot 13, Block 2 Plan 7411106; "Residential - R" to "Residential Multi-unit – R2".

CAO confirmed the advertising of the Public Hearing notice for a two week period in the Claresholm Local Press, as per MGA rules. She also reported that she had not received any written notice of support or complaint regarding the proposed bylaw.

Martin asked if there were any comments from the public present. Lorna Alsgard and Roxanne Varey both had questions in regard to possible outcomes for their cul-de-sac if the rezoning were to be approved.

MOTION #23-130

Moved by Councilor Norby to close Public Hearing at 7:21pm.

MOTION CARRIED

MOTION #23-131

Councilor Binmore moved to reconvene to the regular council meeting at 7:22pm.

MOTION CARRIED.

Members of the public left the meeting at 7:22pm.

DELEGATIONS

Gavin Scott, Senior Planner, ORRSC

Gavin Scott left the meeting @ 7:36pm

NEW BUSINESS

RFD-2023-24

**Letter of Support
ABSouthWest**

ABSW is working in partnership with a company ANDvillages to lobby the government to recognize a regional partnership program of all the ABSW to address affordable housing as a region.

Councilor Binmore made a motion to have CAO Sundquist draft a letter of support, sample #1, and submit to ABSW.



MOTION #23-132 **MOTION CARRIED**

REPORTS

Mayor Hall – Absent.

Clr. Whittingham - Nothing to report.

Clr. Norby - Landfill

Clr. Martin - Nothing to report.

Clr. Varey – Attending Golf Meeting-greens are needing edging prior to closing for the season.

Clr. Binmore – Porcupine Lodge Meeting-finalized concept plans are complete.

Clr. Gugala - Absent.

Foreman Watson –

Regarding lagoon effluent discharge this fall. Recently had a discussion with AB Environment, and they were inquiring about our status on how much wastewater we have stored versus what we would want to discharge down stream. (Clearbrook) This discussion was based on the very dry conditions throughout the coulee. I am not aware of any concerns from property owners down stream. The AEP inspector did not imply that. One option is to not discharge as much wastewater as we usually do each year. Our projected amount this year would be around 45,000 cubic meters. What we can do is let out approx. 25,000 cubic meters, and this will at least insure we have capacity to get through to next year. We can consider this a compromise for storage versus very dry conditions.

CAO Sundquist -

Ongoing:

- Drainage Project-seeking funding
- Lagoon Desludging-obtaining updated quotes to satisfy we remain active in the AMWWP grants database
- Certification for CLGM (Certified Local Government Manager) with LGAA

Completed:

- Bulk Water Station proposal submitted to MD, will be on their next agenda.
- Submission of funding for the Town Office Expansion Project

Upcoming:

- Sept 27-29-Alberta Municipality convention-attending virtually
- Need to complete my DEM (Disaster Emergency Manager) training
- Consolidation of Titles by Descriptive Plan-to be completed in Oct. by Sexsmith Surveys
- Water Meter installations on 2 rural, 3 residential & 8 commercial properties for 2023 and supplies for 2024.

CORRESPONDENCE

- Emergency Services – CAO Report – August Stats

Councilor Whittingham moved to adopt the correspondence for information.

MOTION #23-133 **MOTION CARRIED**

BYLAWS/POLICIES

MOTION #23-134 Councilor Norby made a motion to second reading of bylaw #866.
MOTION DEFEATED

FINANCIAL

BANK REC August Bank Rec
YTD Payables

CONFIDENTIAL No confidential items

ADJOURNMENT No further business discussed at this time. The meeting was adjourned at
8:03 pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer