

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY DECEMBER 11th, 2023, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor Gentry Hall; Councilors: Tim Martin, Ramona Whittingham, Don Norby, Michael Varey, Janice Binmore and Dale Gugala.

STAFF PRESENT: CAO- Dacia Sundquist & Public Works Foreman-Jim Watson

TOWN RESIDENT(S): Bob Elliot

ABSENT:

Mayor Hall called the meeting to order at 7:00 p.m.

AGENDA

MOTION # 23-180

Moved by Councilor Norby that the agenda be accepted as presented.

MOTION CARRIED

**CONFIRMATION
OF MINUTES**

MOTION # 23-181

Council reviewed the minutes of the November 27th, 2023 regular council meeting.

Moved by Councilor Binmore to adopt the minutes as presented.

MOTION CARRIED

DELEGATIONS

None Present.

NEW BUSINESS

RFD-2023-42

**REGIONAL
MUNICIPAL**

EMERGENCY PLAN

MOTION #23-182

Councilor Martin made a motion to accept the Regional Municipal Emergency Plan.

MOTION CARRIED

RFD-2023-43

CAPITAL BUDGET

MOTION #23-183

Councilor Varey made a motion to accept the 2024 Interim Capital Budget. CAO Sundquist commented that the 2024 Capital dollars from the Province are based on the 2023 allotment.

MOTION CARRIED

**OPERATING
BUDGET**

MOTION #23-184

Councilor Varey moved to accept the 2024 Interim Operating Budget with an adjustment to line 2-23-00-274 from \$3000 to \$800. The insurance on allotted to the Fire Department was input incorrectly by CAO Sundquist. She will amend the final copy of the Interim Operating Budget before signing with the Mayor for submission to the GOA.

MOTION CARRIED

REPORTS

Mayor Hall-Nothing to report.

Clr. Whittingham-Attended the Library Meeting and the PAC.

Clr. Norby-Attended ORRSC Meeting.

Clr. Martin- Attended Stavely Ag Society and Stavely Recreation Board Meetings.

Clr. Varey- Reminded council of Golden Age New Year's Party at 10pm. Attended FCSS Supper Meeting, he is looking forward to serving on this board. This is a new appointment for Varey this past year.

Clr. Binmore- Nothing to report.

Clr. Gugala-Attended an ABSW meeting.

Foreman Watson-

With the recent structure fire in town, we would like to report everything went well with our water distribution system, as fire trucks were hooked up to hydrants at the community hall and at corner of 50th St./51st Ave. Regarding 50th street hydrant, it still is not draining properly. It was worked on this fall. However, it looks like more work will be needed in the spring of next year. Public Works would like to thank Dacia for managing our mini emergency operations center that day.

With our old garbage truck, Public Works would like to recommend that it does get repaired (transmission). The estimated cost is in the capital budget. Discussion can follow regarding repair, keeping truck, or move it as is.

CAO Sundquist-

Attended:

- Cooking the Elks Senior Supper on Nov 29th.
- FCSS Christmas Supper Meeting, Dec 6, 6pm @ Stavely Youth Hall.

Ongoing:

- Lagoon Desludging-paperwork completed, waiting to hear back from vendor.
- Navine working on some partnership grants for the Stavely Golf Club-equipment & personnel.
- Traffic Bylaw
- Exploring cell towers options aside from TELUS
- Building of "Total Compensation Packages" for Town employees.

Completed:

- 5117 52 st-has liability insurance now.
- Wage Review for 2024-minimum 3% cost of living for everyone.
- 2024 Interim Capital & Operating Budgets
- Annual CAO Evaluation
- Certification for CLGM (Certified Local Government Manager) with LGAA, Local Gov't course complete!
- Capital Expenditures-only a few things left-will be under \$20K.
- We have a new photocopier, our 5 yr lease was up. This one is \$2300 cheaper/year.
- Determined that a MUNIWARE upgrade to include business and animal licenses plus cemetery information does not make fiscal sense.
- Stavely Rec Board funding changes from 2021 presented.

Upcoming:

- Need to complete my DEM (Disaster Emergency Manager) training by first part of January for ICS 200.
- Staff Annual Evaluations
- Year end preparations
- Stavely School Christmas Concert Dec 13th @ Stavely Community Hall

CORRESPONDENCE

- Emergency Services – November Stats
- ABSW Board Meeting Minutes - November
- ABSW Bulletin
- ABSW December Agenda
- OORSC Merry Christmas e-card

Councilor Whittingham moved to adopt the correspondence for information.

MOTION #23-185

MOTION CARRIED

BYLAWS/POLICIES

Nothing to Report

FINANCIAL

A/P

Councillor Norby moved to adopt the Accounts Payables
Cheques= 20230667-20230713 in the amount of: \$58,253.92.

MOTION #23-186

MOTION CARRIED

CONFIDENTIAL

No camera session needed.


ADJOURNMENT

No further business discussed at this time. The meeting was adjourned at
8:19pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer