



BUSINESS LICENSE APPLICATION

Thank you for choosing Stavelly as your business location:

- All sections of this application must be completed before the application can be processed. If any fields are irrelevant to your business please mark "N/A".
- All new home-based businesses require a **Home Occupation Application Permit** prior to the issuance of an approved Business License.

Date: _____ Name of Business: _____

Name of Contact: _____ Title of Contact: _____

ALL NEW BUSINESSES OR CHANGE OF USE OF A BUSINESS REQUIRE A DEVELOPMENT PERMIT; SECTION 27 DEVELOPMENT PERMIT APPLICATION

NEW APPLICATION

BUSINESS LICENSE RENEWAL

Existing Land Use: _____ Proposed Land Use: _____

Proposed Hours of Operation: _____ to _____ Days of the Week: _____

Please Circle Yes or No:

Noise Generated:	Yes	No
Storage of Goods on Property:	Yes	No
Odors or Effluents:	Yes	No
Off Street Parking Available:	Yes	No
Increase in Vehicle Traffic:	Yes	No

	Physical Location of Business	Business Mailing Address
Address Line 1		
Address Line 2 (optional)		
Town/City		
Province		
Postal Code		

	Business Information	Personal Contact Information
Phone		
Fax		
Toll Free		
E-Mail		
Website		Emergency Contact #:
Social Media		



BUSINESS LICENSE APPLICATION

Display in Business Directory on www.stavely.ca? YES NO

Please check all that apply

In Town Business:	Home Occupation Application Fee \$35 (One Time) <input type="checkbox"/>	In Town (Annual) \$30 <input type="checkbox"/>	Home Occupation (Annual) \$45 <input type="checkbox"/>	Regional (Annual) \$80 <input type="checkbox"/>
Out of Town Business:		Day License \$20 <input type="checkbox"/>	Week License \$30 <input type="checkbox"/>	Year License \$150 <input type="checkbox"/>

Out of town businesses dates in town conducting business: _____

Address (Home Owner Name) conducting business at: _____

Business Description

	Description
	Accommodation & Food Services
	Agricultural Services
	Art, Entertainment, Recreation, Crafts
	Construction -Commercial
	Construction – Residential
	Construction Other (paving, concrete, roofing, landscaping services, etc)
	Retail (clothing, gifts, furniture)
	Trades People (Electricians, Plumbers, Gas Fitters, etc.)
	Financial and/or Insurance Services
	Oilfield and or Trucking Services
	Professional and/or Technical Services (lawyer, accountant, advertising)
	Real Estate, Rental, Leasing
	Personal Services (salons, massage etc.)
	Storage Facilities
	Industrial Service – Welding, Glass, Tire Services
	Auction Markets
	Other Services (ie. Cannabis, dog grooming & boarding, cleaning, alterations)

Brief Description of Products & Services supplied:

I confirm the information provided is true and accurate to the best of my knowledge.

Name: _____ Signature: _____

Date: _____

Approved: Y / N Refused/Revoked: Y / N Form of Payment: