

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL
HELD MONDAY FEBRUARY 12TH, 2024, AT THE STAVELY TOWN OFFICE.**

COUNCIL PRESENT: Mayor: Gentry Hall Councilors: Tim Martin, Ramona Whittingham, Janice Binmore, Dale Gugala Don Norby and Michael Varey.

STAFF PRESENT: TOWN FOREMAN - Jim Watson, CAO-Dacia Sundquist,
CAO ASSISTANT-Navine Medicott

TOWN RESIDENT(S): Bob Elliot

ABSENT:

Mayor Hall called the meeting to order at 7:02 p.m.

AGENDA

MOTION #24-30

Moved by Councilor Norby that the agenda be accepted as presented.

MOTION CARRIED

**CONFIRMATION
OF MINUTES**

MOTION #24-31

Council reviewed the minutes of the January 22nd, 2024 regular council meeting. Moved by Councilor Binmore to adopt the minutes as a presented.

MOTION CARRIED

DELEGATIONS

No Delegations

**NEW BUSINESS
PRESENTATION**

**RFD-2024-05
ENGAGE MD OF
WILLOW CREEK
RE: STATE OF
RECYCLING**

State of Recycling in the Town of Stavely and surrounding areas.

It has been brought to Councils attention that the Town's recycling bin material is been disposed of by e360 to the landfill. Council would like to seek a solution for the material to properly reach a recycling depot. The the current knowledge of the CAO the options are minimal and expensive. Councilor Martin made a motion to support the CAO in meeting with the MD of Willow Creek regarding their current recycling program to see if they have any suggestions.

MOTION #24-32

MOTION CARRIED

**RFD-2024-06
FIRE INSPECTION
SERVICES**

MOTION #24-33

It is a Safety Code requirement to have an assigned party to complete Fire Inspections in the Town of Stavely. Councilor Gugala moved to accept the Fire Inspection Services Agreement with the MD of Willow Creek.

MOTION CARRIED

**RFD-2024-07
STAVELY LIBRARY
BOARD APPOINTEES**

MOTION #24-34

Councilor Whittingham a made a motion to appoint the Library Board Members: Denise Allerdings, Brydon Saunders, Sonya Nelson and Linda Colley for a further 2 year term until February 2026.

MOTION CARRIED

**RFD-2024-08
DEMOLITION
ORDER**

MOTION #24-35

Councilor Martin Made a motion to hire Kerry Gellrich, Barrister & Solicitor with North & Company to prepare an affidavit and court application for the demolition of 5072 51st ave.

MOTION CARRIED



REPORTS

Mayor Hall – Attended EDW meeting with Councillor Janice Binmore. Received and shared an email he received regarding the price associated with the Urban Chicken Bylaw license. The whole of Council is satisfied with the current Urban Chicken License Bylaw and does not see any need for amendment.

Clr. Whittingham – Nothing to report.

Clr. Norby - Nothing to report.

Clr. Martin – Attended the AG Society Meeting

Clr. Varey – Nothing to report.

Clr. Binmore – Attended EDW meeting with Mayor Gentry Hall and collected information on grant supporters and contact information.

Clr. Gugala - Nothing to report.

Foreman Watson-

1) Lagoon notes for Council discussion:

- Ferg's contract renewal
- Review Acti-Zyme product for sludge control
- Possibly look at another company's sludge control product

2) Should we look at gopher control again for 2024?

3) Equipment report: With the recent snow, the grader/backhoe/Boomer 51 and also the dump truck have all been working well. Note on the backhoe that it looks like we won't have our new unit until the summer. The front tires on the Cat backhoe are badly worn. So we will look for used tires for replacement.

CAO Sundquist –

Attended:

- EDA Capacity-Jan 30th -Ft MacLeod-I sent Gentry & Janice instead
- FCSS meeting-January 23rd. Linda resigned from the FCSS Director role on Friday-effective Feb. 29th
- RMEMP meeting with MD-Feb 7th

Ongoing:

- On Call Policy
- Year End-Payroll

Completed:

- Cyber Security Training-how is everyone else doing in completing this?
- Majority of Year End payroll reporting is complete
- Auditors on site Feb 5th-returning Feb 15th
- Bylaw meeting with Director and Officers-what are Stavely's 2024 Priorities?
 - Community Standards-Unsightly update (Junk Cars)
 - Traffic Bylaw-Draft ready
 - MD hiring a bylaw consultant-I have decided to pause on revising any bylaws until their bylaw project is complete. I hope to adopt a few of them to make it easier for the Officers, since they will be producing bylaws that suit Granum so will likely suit Stavely.

Upcoming:

- ICP Feb 13th-Fort MacLeod
- ICS 300-March 18th -20th-Coaldale
- Ag Society Lease Agreement needs to be amended to suit Grantors.
- Need to meet with Rec Board to discuss new agreement or bylaw.



Navine

Recycling/Garbage presentation to Public Works
Urban Chicken Applications
Special Permits
Welcome Package
Maintaining website
Producing Newsletter
Bank Reconciliations

CORRESPONDENCE

• Wildfire Smoke and Your Health Workshop
Councillor Whittingham moved to adopt the correspondence as information.

MOTION #24-36 **MOTION CARRIED**

BYLAWS/POLICIES

Nil

FINANCIAL

A/P

Moved by Councillor Norby to pay cheques 20240035-20240071 in the amount of \$60,694.79

MOTION #24-37 **MOTION CARRIED**

BANK REC

MOTION #24-38

Moved by Councillor Varey to approve the Bank Rec for December 2023.

MOTION CARRIED

CONFIDENTIAL

No confidential items

ADJOURNMENT

No further business discussed at this time. The meeting was adjourned at 8:38 pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer

